

1st Williamsburg Traditional Scouting

Covid-19 Guidance: Programming

September 28th – Version 2

This document is a work in progress and all members input is needed and welcome.

This document will evolve as local, provincial and federal rules and guidelines change. Please be sure to refer to the most recent version to ensure the safety of our members.

This document is a collection of information gathered from Ontario Ministry of Health, Upper Canada District School Board, Scouts Canada, EOHU and information provided by our association the CTSA.

Vulnerable populations:

- Adults and Scouters should be aware of their provincial health guidance for ‘Vulnerable Persons’ or ‘At-Risk’ persons and take additional risk controls that they determine appropriate, e.g. maintaining physical distance, wearing PPE, reducing potential exposure time. Vulnerable adults must discuss with the Scouter-in-Charge to ensure appropriate risk management controls are acceptable.
- Youth with underlying conditions, medical and/or behavioural complexities may attend Scouting activities, however, it is important for parents/guardians to work with their child’s health-care providers so that an informed decision can be made. Parents must inform the Scouter-in-Charge in advance to ensure appropriate risk management controls are considered.
- Where there is a vulnerable person in their household, the member must consider carefully if they should attend.

Personal Protective Equipment

1. Face mask - when indoors or outdoors and social distancing (6ft) is not possible
2. Hand Sanitizer

Leader Reference Resources

- [Ontario Ministry of Health – Covid-19 Guidance: Summer Day Camps](#)
- [Upper Canada District School Board – School Reopening Plans](#)
- [Scouts Canada - Pandemic Program Modification Standards for Stage 2](#)

- [Scouts Canada – Supporting a Symptomatic Person Guideline](#)
- [Eastern Ontario Health Unit – Covid-19 General Information](#)
- [Eastern Ontario Health Unit – Face Masks](#)
- [Eastern Ontario Health Unit – Covid-19 Symptoms and Treatment](#)
- [Eastern Ontario Health Unit – Screening Form](#)
- [Canada.ca - Vulnerable populations and COVID-19](#)

Meeting Check List

- Verify Screening Questions
- Attendance Recorded for the purpose of **Contact Tracing**
- Hand sanitizer
- Extra Masks
- Sanitizer for frequently touched surfaces
- Equipment Sanitized

Physical Distancing

- All Scouting in-person activities must be conducted outdoors and will be limited to a maximum of 16 youth per meeting split into two or more small teams (patrols) of 8 or fewer youth per patrol.
- In addition to the 16 youth maximum, all Scouting in-person activities must be limited to 25 people total, including parents, Scouters, youth, helpers, activity providers and other persons in the group or any gathering restrictions of a municipality or province that the event/meeting/gathering or activity is taking place within, whichever is fewer. (This includes persons who are not actively participating in the activity but remain with the group – typically parents or grandparents of the youth.)
- All meeting and activities are to be modified to maintain a physical distance of at least two meters (2m or 6 ft) from participants.
- Minimise physical contact, unless required for an emergency, including all common greetings, such as handshakes.
- Drop-off and pick-up procedures must be modified to ensure compliance with this standard.

- Everyone must have a mask with them, masks will be worn in any event where 2 meters of social distancing cannot be maintained.
- Games and other interactive activities should only occur if there are no shared items required. Consider games and activities where participants can maintain physical distance as much as possible.
- Singing and the use of wind instruments are higher risk activities and must not occur.

Contact Tracing

- For the purposes of contact tracing, attendance and screening result must be recorded for everyone attending the activity including Scouters, youth, parents and anyone else on the activity site. Records must be maintained for a minimum of 6 weeks following each activity to facilitate contact tracing in the event of an outbreak. *Attendance sheets will be created after registration.

Screening and Symptoms

- Symptoms to look for include fever, cough, shortness of breath, sore throat, runny nose, nasal congestion, headache, and a general feeling of being unwell.
- Leaders, parents and youth should pre-screen before arriving at any meeting or activity.
- Where possible, screening should be done electronically (e.g., via online form, survey, or e-mail) prior to arrival at meetings.
- A Screening Checklist has been created and will be made available to all members.

Management of Members with Suspected COVID-19

If a member begins to experience symptoms of COVID-19 while attending an activity, it is recommended that:

- If a child develops symptoms while at an event, they must be immediately separated from others in a supervised area until they can go home. The parent or guardian should be notified to come and pick up the child immediately. We must always maintain 2 deep leadership. If a separate space is not available, the child needs to be kept at least 2 metres away from other children.
- If the child requires close contact and care, leaders can continue to care for the child until the parent or guardian is able to pick them up. Leaders should wear a mask during all interactions with the child and should avoid contact with the child's respiratory secretions.

- Leaders should wash their hands with soap and water for 20 seconds or alcohol-based hand sanitizer with a minimum of 60% alcohol before donning a mask and before and after removing the mask, and before and after touching any items used by the child.
- If a leader develops illness while at an activity, they should immediately remove themselves from any contact with others, notify the Scouter in charge and go home.
- All items used by individual while isolated should be cleaned and disinfected as soon as the child has been picked up. Soft-surface items, or other items that cannot be cleaned and disinfected should be isolated for a period of 24 hours.
- Consider creating a Illness Response Team to support leaders in the event a member becomes ill during an activity.
- If items are shared that have not come into contact with someone who is known to be infected with COVID-19 the kids will need to wash hands with soap and water for at least 20 seconds or use alcohol-based hand sanitizer with a minimum of 60% alcohol.

Cleaning and Disinfecting

- Clean and disinfect frequently touched objects and surfaces.
- Disinfect high touch/shared surfaces such as doorknobs, light switches, toilet handles, faucets and taps, railings, tables. Clean these items at the beginning and end of each meeting as well as during the meeting if circumstances require it.
- Only use a disinfectant that has a Drug Identification Number (DIN) and a viricidal claim. Be sure to follow the instructions on the label to disinfect effectively or use a 1000ppm bleach water solution by mixing 20 ml (4 teaspoons) of unscented, household bleach with 1000 ml (4 cups) of water. If using bleach, we must ensure the surface remains wet with the bleach water solution for 1 minute. Be sure to take the appropriate precautions when using chemicals for cleaning and disinfecting and consult the product's Safety Data Sheets.

Hand Hygiene and Respiratory Etiquette

- We will promote and facilitate frequent and proper hand hygiene for all members. Alcohol-based (greater than 60% alcohol content) hand sanitizer must be available during the meeting/activity. The dispensers should not be in locations that can be accessed by young

members as alcohol-based hand sanitizer is not generally recommended for use by young children.

- Leaders should make every effort to encourage respiratory etiquette (e.g., coughing or sneezing into a bent elbow, promptly disposing of used tissues in a lined garbage bin) is followed.

Shared Items, Goods and Equipment

If items are shared that have not come into contact with someone who is known to be infected with COVID-19 the kids will need to wash hands with soap and water for at least 20 seconds or use alcohol-based hand sanitizer with a minimum of 60% alcohol before and after handling a shared item. Hard-surfaced items, or items which can be laundered should be cleaned and disinfected. Refer to AHS' Public Health Guidelines for Environmental Cleaning of Public Facilities during Respiratory Illnesses in the Community. Soft-surface items, or other items that cannot be cleaned and disinfected should be isolated for a period of 24 hours.

When we do crafts and projects each child will need their own set of scissors, markers, pens etc. Anything that is group owned and finished being used will be put into a bin and will not be used until it is sanitized or at the next week's meeting. If we are using the items sooner than one week, we will disinfect them. It is recommended to send a supply list home to each family asking them to send items with their child in their day pack for meetings where needed.

All shared items that have come into contact with someone who is known to be infected with COVID-19 should adhere to the following guidance, even when being shared amongst members of the same household: all items should be handled using gloves and a non-medical mask or face covering. Wash hands with soap and water for at least 20 seconds or alcohol-based hand sanitizer with at least 60% alcohol before putting on gloves and non-medical face mask and immediately after removing gloves and non-medical face mask. We need to consider if disposing of the item is appropriate. Hard-surfaced items should be cleaned and disinfected. Refer to AHS' Public Health Guidelines for Environmental Cleaning of Public Facilities during Respiratory Illnesses in the Community. Soft-surface items, or other items that cannot be cleaned and disinfected should be isolated for a period of seven (7) days.

Drop Off and Pick Up Procedures

- Parents are required to check their children in/out and leave immediately. They are not permitted to stay in the building during events. Parents or guardians can attend the program only when needed but should minimize time spent there.
- Designated areas will be set up for check in/ out that maintain social distancing.
- If parents need to speak with a Scouter, they should notify the Scouter before the meeting so arrangements can be made. Wherever possible, telephone, video conferencing or email should be used. We can arrange Zoom meetings if necessary, to meet with parents.

Overnight Camping (As per CTSA)

Overnight camping has been suspended for the fall and winter; we will re-evaluate in the spring.

Campfires (As per CTSA)

- no singing
- no sharing of food
- maintain physical distancing
- bring your own chair and snacks
- take all garbage and personal gear with you when you leave
- follow meeting protocol

Food

- No activities involving child participation in food preparation are allowed.
- If food must be handed out, designate an individual to hand out the food. The person handing out food should follow good hand hygiene practices. Utensils should be used to serve food items (not fingers). Servers and food handlers should wear a non-medical face masks, in addition to typical food handling practices outlined in the Food Retail and Foodservices Code.
- Members may bring their own food and beverages. Food brought from home should be stored with the child's belongings or, if refrigeration is required, should be kept in an area designated for the child's cohort and should not be handled by other cohorts' staff. Food and beverages should not be shared between households. Ensure participants label personal belongings.
- Everyone must provide their own filled water bottle for events.